



STUDENT SELF-DECLARATION – ACADEMIC CONCESSION

Read the [Law Academic Concessions webpage and procedures](#) before completing this form. The form accompanies a completed Academic Concession Request Form (the “Request Form”).

If you are already registered with the Centre for Accessibility and your concession is related to your registered medical condition or disability, contact your Accessibility Advisor in lieu of completing this self-declaration. You must still complete the Request Form.

A SELF-DECLARATION CAN BE USED TO SUPPORT THE FOLLOWING TYPES OF REQUESTS:

Medical Circumstances:

The first instance of an acute illness (physical or mental) likely to be quickly resolved without seeing a health professional

Compassionate Grounds:

For a first request related to (i). a traumatic event experienced by the student, a family member, or a close friend, (ii). an act of sexual assault or other sexual misconduct experienced by the student, a family member, or a close friend, or (iii). a death in the family or of a close friend

Conflicting Responsibilities:

Supporting documentation should normally be provided. A Self-Declaration may be sufficient when there is no practicable way to provide a letter or other official document from an organization relevant to the conflict.

PERSONAL INFORMATION:

Name: _____ Student number: _____ Degree: _____
 Email: _____ Telephone: _____ Year level: _____

SELF-DECLARATION:

This declaration is intended to replace a medical note, certificate or official documentation verifying the grounds for your academic concession request as outlined in the Request Form. Submission of this declaration does not guarantee approval of the requested academic concession.

This declaration is subject to the following conditions:

- A student may only submit a Self-Declaration once per term;
- a Self-Declaration is meant to support an absence from class or a paper extension of no more than 7 consecutive days and supporting documentation may be required to support requests of longer periods; and
- the Allard School of Law reserves the right to require documentation at its sole discretion.

AGREEMENT OF STUDENT RESPONSIBILITIES:

By submitting this Self-Declaration form, I declare, confirm and acknowledge that:

- The details and report of my conflicting responsibility, medical circumstances, or compassionate request, as set out in the attached Request Form and supported by this declaration are true and accurate.
- The submission of false information on this Self-Declaration Form will be considered a form of academic misconduct and investigated and penalized accordingly.
- The Allard School of Law reserves the right to request additional supporting documentation, and may require more detailed documentation in the event of repeated academic concession requests.
- The submission of this declaration does not ensure the granting of the academic concession, such a determination will be made by the Chair of the Academic Procedures Committee or their delegate.

Student signature: _____ Date: _____

Privacy Notification: The information on this form is collected under the authority of section 26(c) of *the Freedom of Information and Protection of Privacy Act (FIPPA)* and will only be used and disclosed for purposes related to your request for an academic concession. Questions about the collection of this information may be sent to your Allard Law Advisor.