

## MARK DEDUCTION FOR LATE ASSIGNMENTS

The following rule on mark deduction applies to any paper, essay or other written assignment in any Peter A. Allard School of Law undergraduate course, including directed research, where marks will be given for the work. When giving such assignments, the instructor must set a due date and that due date must conform to the Faculty guidelines on submission dates. The rule for deducting marks applies when the student concerned submits an assignment late and does not have permission from the Academic Procedures Committee to submit the assignment at that time.

For each or any part of a day that the assignment is late, including weekends and statutory holidays and other days when the law school is closed, the student will lose 5% of the maximum possible value of the assignment for the first day or part of a day that the assignment is late and an additional 2% for each subsequent day or part of a day.

*Example*: A paper worth 100 possible marks that is handed in 1 day late would automatically lose 5 points. The same paper handed in 10 days late would lose an additional 18 marks for a total mark loss of 23 marks.

A student can apply for an exemption from this deduction for one or more of the days within the late period. Such application will be made to the Academic Procedures Committee.

*Example*: if a student hands a paper in 5 days late, but one of those days is a religious celebration for the student, the student can apply for an exemption from penalty for that day. If granted, the student's paper would then be considered to be 4 days late.