

Adobe Acrobat Pro and Creative Cloud Access

As of June 20, 2024, Adobe Acrobat Pro and Adobe Creative Cloud licenses *are no longer free* but require a UBC Worktag to purchase a license.

Who is eligible? (this a separate question from “Whose subscription will be paid for?”)
UBC Faculty and Staff (including Student Employees) *are eligible* for Adobe subscriptions.
Contractors, students and guests *are not eligible* for this service.

For whom will Allard Law pay for a subscription?

This will be based upon need and other factors with the Law Administration making the final determination.

Please contact Bernie Flinn (bernie.flinn@ubc.ca) to initiate a check for approval and to obtain the Worktag for payment (if approved).

NOTE: For situations where approvals for payment by Allard Law are *not approved*, but the person for whom an Adobe license is desired is an (student) employee who is still eligible to obtain an Adobe license – if there is funding available, the Worktag for that source of funding may be used to purchase an Adobe license.

How do I obtain a license and download/install the software (if needed)?

Here are the links to the UBC IT Help pages for Adobe Acrobat Pro and Adobe Creative Cloud which contain instructions on how to renew your Adobe license. These web pages also show you how to properly sign in to Acrobat Pro or CC with your CWL once your access has been set up. There is an initial popup window at the beginning of the sign-in process in which you need to identify your institution to Adobe. Do not input an email address even though the box says “Email Address” but type ‘ubc.ca’ into the box (without the quotes).

Adobe Acrobat Pro: Obtaining a license, Downloading and Installing
https://ubc.service-now.com/kb_view.do?sysparm_article=KB0017458

Adobe Creative Cloud: Obtaining a license, Downloading and Installing
https://ubc.service-now.com/kb_view.do?sysparm_article=KB0017459

For further information, see the *Adobe Software Licensing FAQ*:

<https://it.ubc.ca/services/desktop-print-services/software-licensing/adobe-software-licensing-faq>